

Date(s) of Maintenance



Club Name

Exterior Corridor Boundary Maintenance Report

(See Instructions on Reverse)

Boundary Line Maintained List the following:				Work Performed Please check all that apply			
Segment number	Starting Monument	Ending Monument	Distance	Land line painted	Witness points painted	Excess brush cleared	Broken & missing signs replaced

Missing or Damaged Monuments <i>(list Below)</i>	Possible Cause <i>(i.e. : vandalism, snow plow, road construction, soil erosion, buried)</i>

Comments:

Name of Volunteer: _____
 Address: _____
 Number of Volunteers involved in report: _____
 Signature of Monitor: _____

Telephone (_____) _____
 Number of Travel Hours: _____
 Number of Field Hours: _____
 Date: _____

Please return completed report to the Monitor Coordinator by _____



Instructions for:

Exterior Corridor Boundary Maintenance Report

In preparing the report form, please be guided as follows:

1. Boundary lines to be included:

- a. Any exterior corridor boundary surveyed by the National Park Service under its land acquisition program and also under your Club's jurisdiction.
- b. Generally, boundary lines on land owned by other agencies are maintained by that agency unless an agreement has been worked out with the Trail club.

2. List boundary lines completed by the **starting and ending monument** of a continuous line. For example, you may choose to paint the line between two road crossings, Therefore list the monument were you start at road A and the monument where you end on road B. When you start on a new section, use a different line on the chart.

3. List starting and ending monuments in numerical sequence.

4. List distance between starting and ending monument. (this is listed in feet on your ECBS map)

5. Check off all work completed on the line.

6. Please type or print plainly.

7. Complete the boundary maintenance report as soon as possible after the work is completed and forward it to your Club's Monitor Coordinator.

8. Retain a copy for your club files

If questions, problems, or emergencies arise that need **immediate attention**:

Call or Write to your Regional Representative:

New England Regional Office
PO Box 312
Lyme, NH 03768-0312
603/795-4935

Mid Atlantic Regional Office
PO Box 625
Boiling Springs, PA 17007-0625
717/258-5771

Central & SW VA Regional Office
1280 North Main Street
Blacksburg, VA 24060
540/961-5551

ATC and the Clubs have the obligation to inform the National Park Service, at 304/535-2346 within 24 hours for all emergencies, and for all law enforcement and land management incidents.